



**CITY OF GROTON
POSITION DESCRIPTION
SEASONAL LABORER
PUBLIC WORKS DEPARTMENT**

Position Title: Seasonal Laborer
Department: Public Works
Reports to: Director of Public Works
Contract: N/A (Seasonal)
FLSA Status: Non-Exempt

SUMMARY

The Seasonal Laborer, under the general supervision of the Director of Public Works or designee, performs a variety of moderate to heavy unskilled and semi-skilled diversified tasks related to the general maintenance of streets, sidewalks, highways, public grounds and facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Performs and must adhere to all work according to applicable Federal, State and City safety regulations.
2. Collects rubbish, recyclables and bulky waste.
3. Performs inside and outside preventive maintenance task along with other general maintenance of streets, sidewalks and public grounds.
4. Cleans gutters and sweeps, clear snow and ice from sidewalks; cleans catch basins, shovels, piles, loads and spreads sand, stone, debris, snow and ice; sweeps garage or shop; waters lawns, plants, and trees; cuts grass by hand or power mower; sprays herbicides on sidewalks and gutters; weeds, rakes, lawns, cleans waterways or ditches; removes leaves from streets and sidewalks; may work with survey parties, and traffic line paint crew.
5. Laborers must safely operate power mowers, brush cutters, sprayers and similar equipment; operate trucks with gross vehicle weight of less than 18,000 pounds.
6. May perform miscellaneous carpentry, concrete and masonry work while working with a Maintenance Mechanic or performs unskilled and semi-skilled diversified tasks while working with anyone above his classification.
7. Must be able to work with road crew.
8. Must promote professionalism and courtesy within the Public Works Department and the City of Groton.
9. Performs any other related duties as directed.

QUALIFICATIONS

High school graduate with a minimum of six months related experience required. Must be 18 years of age.



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LANGUAGE SKILLS

Must be able to interact and work in a cohesive environment.

Ability to read and interpret safety rules, operating and maintenance instructions and procedure manuals for the automotive mechanic trade.

Ability to write routine reports and correspondence.

Ability to understand verbal and/or written instructions and follow them as directed.

REASONING ABILITY

Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

EXPERIENCE AND/OR TRAINING

Working knowledge of the hazard and safety precautions of the trade.

Must wear all safety gear/equipment as required.

PHYSICAL DEMANDS

While performing the duties, the employee is occasionally required to stand; walk; sit; use hands to finger; handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk and/or hear. Must understand and have the ability to use common laboring tools and have some practical knowledge in properly caring for streets, sidewalks, highways and grounds. Large repetitive work with some variations in materials and procedures. Must be in good physical fitness, strength and stamina to perform required strenuous or heavy manual duties and are expected to maintain such physical fitness to be able to perform the duties.

The employee must be able to climb ladders and work in confined spaces. The employee must frequently lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. The aforesaid vision requirements can be satisfied with appropriate medically prescribed prescription glasses/lenses when applicable.

WORK ENVIRONMENT

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. While performing these duties, the employee may be exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually moderate. The employee must conform to all Occupational Safety and Health Act regulations. The employee is required to use safety in the performance of their job to include safety vests, safety shoes, eye and hearing protection.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

I have read and understand the expectations of my position description.

EMPLOYEE'S SIGNATURE

DATE