



**CITY OF GROTON
POSITION DESCRIPTION
CHIEF PLANT OPERATOR, POLLUTION ABATEMENT FACILITY**



GROTON UTILITIES

The City of Groton and Groton Utilities is searching for a Chief Plant Operator, PAF (\$46.11/hr - \$48.83/hr) dependent on experience/license - please review the job description below for job specific information.

Position Title: Chief Plant Operator, Pollution Abatement Facility
Department: Utilities
Section: Pollution Abatement Facility
Reports to: Manager, Water Division/PAF
Union: United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union
FLSA Status: Non-Exempt
Approved By: Local 9411-00/Mayor and Council
Approval Date: Upon execution of contract
To Apply: <https://www.indeed.com/cmp/City-of-Groton-3/jobs>
Closing Date: 4:00 p.m. on Friday, March 24, 2023

SUMMARY

The Chief Plant Operator, Pollution Abatement Facility, under the direct supervision of the Operations Manager or designee, supervises the operation and maintenance of the Pollution Abatement Facility including lift stations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Performs work according to applicable Federal and State safety regulations as well as Groton Utilities Safety Manual and maintains conformance with regulatory and permit requirements.
2. Provides for the accurate treatment of the Pollution Abatement Facility and ensures accurate testing and related record keeping.
3. Ensures the Pollution Abatement Facility is properly staffed with trained employees.
4. Ensures that the Pollution Abatement Facility is properly maintained and that complete and accurate operating records are kept.
5. Oversees the daily routine laboratory tests and all other required water quality analyses in order to conform to the National Pollutant Discharge Elimination System (NPDES) permit operating standards.
6. Communicates with Lab Technician and Water Laboratory Manager as required.
7. Conducts basic analysis.
8. Maintains adequate supply of chemicals.
9. Counsels with design engineers and contractors on various matters affecting the Pollution Abatement Facility and operations and compliance.
10. Ensures compliance with all regulatory and permit requirements.
11. Provides input to the Water Pollution Control Authority budget.

12. Ensures that emergency equipment, materials and procedures are in place to handle such emergencies as oil spills, sewer spills, by-pass and treatment and equipment failures.
13. Attends monthly WPCA meetings to provide technical information as required.
14. Attends monthly Regional Task Force meetings.
15. Coordinates after-hours calls related to wastewater system.
16. Responsible for grinder pump operations, repairs and emergency operations.
17. Maintains favorable public relations with City residents, teachers, student, visiting operators and others by arranging educational tour of the Pollution Abatement Facility.
18. Performs all other duties of lower classification and all other duties as may be assigned by the Operations Manager or designee.

SUPERVISORY RESPONSIBILITIES

Supervises the employees of the Pollution Abatement Facility and makes recommendations to the Operations Manager or designee.

Supervises the operation and maintenance of all Pollution Abatement Facility machinery and equipment including lift stations.

QUALIFICATIONS

An individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Ability to interact with Department Heads, Managers and Supervisors.

Efficient work habits and accuracy required.

Must demonstrate ability to direct work crews.

Computer proficiency including but not limited to spreadsheets and SCADA systems.

Required: State of Connecticut, Department of Energy and Environmental Protection (DEEP) Wastewater Treatment Plant Class IV operator's license or acquire within two (2) years.

* Must possess and maintain a valid driver's license and be able to safely operate a vehicle.

EDUCATION AND/OR EXPERIENCE

Associates degree from an accredited college or university in environmental science or equivalent course work and/or experience.

A minimum of 7 (seven) years of acceptable operation of a Class IV or higher Treatment Plant Operator as required by the Connecticut Department of Environmental Protection, 2 years which must have been spent in a position of significant responsibility.

MATHEMATICAL SKILLS

Ability to work with and apply mathematical concepts.

LANGUAGE SKILLS

Ability to effectively read, write and understand statutory language.

Ability to write clear and concise documentation for internal and external use.

REASONING ABILITY

Ability to analyze problems and to develop and implement standard operating procedures, policies, plans and activities to address those problems.

Ability to make difficult decisions within deadlines.

Ability to establish and maintain effective working relationships with peers, superiors, subordinates, associates, officials of other agencies and the public.

PHYSICAL DEMANDS

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee is frequently required to sit, stand, talk and/or hear. Occasionally, the employee is required to walk; use hands and fingers to operate office equipment and reach with hands and arms. The employee must occasionally lift or move up to 50 pounds. Specific vision abilities required for this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The noise level in the work environment is usually moderate. While performing the duties of this job, the employee may be exposed to outside weather conditions.