

GROTON UTILITIES COMMISSION MEETING

AGENDA

June 28, 2017 at 10:00 a.m.
City of Groton Council Chambers

1. Call Meeting to Order
 - A. Roll Call
2. Approval of Minutes
 - A. Regular Meeting of May24, 2017
3. Approval of Treasurer's Report for month ending May 31, 2017
4. Communications and Correspondence
5. Public Communications
6. CMEEC Board of Directors' Report
7. Regional Water Update
8. Monthly Financial Highlights
9. Projects / Initiatives Update
 - American Public Power Association – RP₃ Award Overview
10. Old Business
11. New Business
 - A. **GUC-17-06-28:** Consideration of and action approve a five (5) year Operations Contract between Groton Utilities and the Town of Ledyard for the Town of Ledyard Water System from July 1, 2017 to June 30, 2022, and furthermore that the City Council be apprised of this action with the recommendation that it concur and Mayor Keith Hedrick be authorized to sign the contract
 - B. **GUC-17-06-29:** Consideration of and action to authorize the Water and Electric Departments to provide the following free services from July 1, 2017 to June 30, 2018: Water and electricity to Fort Griswold State Park and Groton Monument House in the amount of approximately Three Thousand, Six Hundred Fifty Dollars and No Cents (\$3,650.00), Water and electricity to Bill Memorial Library in the amount of approximately Six Thousand Three Hundred Fifty Dollars and No Cents (\$6,350.00); Illumination of the United States Flag during hours of darkness at the Groton Monument in the amount of approximately Three Hundred Fifty Dollars and No Cents (\$350.00); Water and electricity to Washington Park in the amount of approximately Twenty-Three Thousand, Four Hundred Dollars and No Cents (\$23,400.00); and Water and electricity to Avery Copp Carriage House and Museum in the amount of approximately One Thousand, Five Hundred Fifty Dollars and No Cents (\$1,550.00)
 - C. **GUC-17-06-30:** Consideration of and action to authorize Management to restrict Five Hundred Thousand Dollars and No Cents (\$500,000.00) to start a fund to be used for the replacement of Groton Utilities' financial / customer service software from funds available from the Electric Division's 2017 operations
 - D. **GUC-17-06-31:** Consideration of and action to authorize Management to restrict One Hundred Nine Thousand Dollars and No Cents (\$109,000.00) for the reconfiguration of Groton Utilities' Customer Service area including asbestos abatement
 - E. **GUC-17-06-32:** Consideration of and action to authorize Management to contribute up to Five Hundred Thousand Dollars and No Cents (\$500,000.00) to

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Mystic River Homes, Incorporated, towards the rehabilitation of Mystic River Homes Elderly Housing development in return for matching tax credits as part of the State of Connecticut's Housing Tax Credit Contribution (HTCC) program, and furthermore that the City Council be apprised of this action with the recommendation that it concur

- F. **GUC-17-06-33:** Consideration of and action to authorize Management to issue a purchase order for Liquid Polyaluminum for the Water Treatment Plant to Holland Chemical Company, 153 Howland Avenue, Adams, Massachusetts, in the amount of Seventy-Nine Thousand, Two Hundred Dollars and No Cents (\$79,200.00) to be paid from funds available in the approved fiscal year 2018 Water Division Operating and Capital budget, and furthermore that the City Council be apprised of this action with the recommendation that it concur
 - G. **GUC-17-06-34:** Consideration of and action to authorize Management to issue a purchase order for water treatment residuals handling and removal to McVac Environmental Services, Incorporated, 481 Grand Avenue, New Haven, Connecticut in the amount of Sixty-Four Thousand Six Hundred Fifty Dollars and No Cents (\$64,650.00) to be paid from funds available in the approved fiscal year 2017 Water Division Operating and Capital budget, and furthermore that the City Council be apprised of this action with the recommendation that it concur
 - H. **GUC-17-06-35:** Consideration of and action to authorize Management to approve Amendment No. One (1) to the approved Engineering Agreement for Construction Phase Services, including Resident Engineering and Startup, for the Water Treatment Plant Rebuild Project to Stantec Consulting Services, Incorporated, 5 Burlington Woods, Burlington, Massachusetts, pending final approval by the State of Connecticut, Department of Public Health (DPH), in an amount not to exceed Seven Hundred Thousand, Five Hundred Forty-Nine Dollars and Seventy Cents (\$700,549.70) as part of the State of Connecticut, Drinking Water State Revolving Fund (DWSRF) Project No. 2013-0140, and furthermore that the City Council be apprised of this action with the recommendation that it concur and Mayor Keith Hedrick be authorize to then execute the Amendment
 - I. **GUC-17-06-36:** Consideration of and action to authorize Management to issue a purchase order for one (1) year of safety consulting services to A/Z Corporation, 46 Norwich-Westerly, North Stonington, Connecticut in an amount of One Hundred Twenty-Eight Thousand Sixty-Four Dollars and No Cents (\$128,064.00) to be paid from funds available in the approved Fiscal Year 2018 Electric and Water Divisions Operating and Capital budgets, and furthermore that the City Council be apprised of this action with the recommendation that it concur
- 12. Possible Executive Session
 - 13. Adjournment