

**CITY OF GROTON
ANNUAL BUDGET MEETING
DRAFT MINUTES**

**MUNICIPAL BUILDING
COUNCIL CHAMBERS
JUNE 6, 2011
7:00 PM**

I. CALL MEETING TO ORDER

Mayor Galbraith called the meeting to order at 7:00 p.m. and presided. She was joined on the dais by Finance Director Hillsberg. There were 23 electors present.

City Clerk Patrick read the call of the meeting and the warning to electors.

All electors and citizens qualified to vote in the City of Groton Annual Budget Meeting are hereby notified and warned to assemble at the Annual Budget Meeting, City Municipal Building, 295 Meridian Street, Groton, Connecticut on Monday, June 6, 2011 at 7:00 p.m. prevailing time, for the purpose of acting on the following matters:

GENERAL FUND ANTICIPATED REVENUES

Property taxes (at 4.135 mills), Interest and Lien Fees	\$5,457,953
Intergovernmental Revenues	4,906,413
Licenses and Permits	434,000
Intradepartmental Revenues	3,717,670
Miscellaneous Revenues	295,500
Operating Transfers In	0
Service Charge	128,100
Utilization of Fund Balance	<u>1,048,110</u>
Total General Fund Anticipated Revenues	\$15,987,746

GENERAL FUND PROPOSED APPROPRIATIONS

General Government	\$1,751,919
Police Department	4,740,387
Fire Department	2,453,947
Public Works Department	3,221,333
Pollution Abatement	1,649,186
Parks and Recreation Department	1,120,274
Non-Departmental	111,000
Debt Service	824,700
Contingency	<u>115,000</u>
Total General Fund Appropriations	\$15,987,746

**ANNUAL BUDGET MEETING
JUNE 6, 2011**

Mayor Galbraith read the Total General Fund Anticipated Revenues and the Total General Fund Appropriations. She then read Item 1 and asked for a motion.

Item 1. To authorize the Water and Electric Departments to provide, at the discretion of the Utilities Commissioners, the following free services from July 1, 2011 to June 30, 2012:

- a. Water and electricity to Fort Griswold Park and Groton Monument House - Approximately \$3,050.00.
- b. Water and electricity to Bill Memorial Library – Approximately \$6,800.00.
- c. Illumination of the United States Flag during hours of darkness at the Groton Monument – Approximately \$250.00.
- d. Water and electricity to Washington Park – Approximately \$27,500.00.
- e. Water and electricity to Avery Copp Carriage House and Museum – Approximately \$2,400.00

David Hale, 13 Meech Avenue moved Matthew Shafner, 90 Jupiter Point Road seconded a motion to approve **Item 1. Motion carried.**

Mayor Galbraith read Item 2 and asked for a motion.

Item 2. To appropriate for the fiscal year July 1, 2011 to June 30, 2012 the sum for the accounts and purposes set forth in the proposed annual budget as published in The Day on May 16, 2011 and in full on the City of Groton website at www.cityofgroton.com.

David Hale, 13 Meech Avenue moved David Rose, 75 Baker Avenue seconded a motion to approve **Item 2. Motion carried.**

Mayor Galbraith read Item 3 and asked for a motion.

Item 3. To authorize the Mayor and Council to apply to the foregoing budget any excess of revenue over expenditures for the fiscal year ended June 30, 2011, and any anticipated revenues from other sources.

Lorraine Scheetz, 52 Fleming Court moved Keith Hedrick, 156 Shennecossett Parkway seconded a motion to approve **Item 3. Motion carried.**

Mayor Galbraith read Item 4 and asked for a motion.

Item 4. To authorize the Water and Electric Departments to transfer to the City of Groton the sum of Three million six hundred eighty-eight thousand one hundred sixty-five dollars and no cents (\$3,688,165.00) to apply to the appropriations approved at this meeting for the fiscal year July 1, 2011 to June 30, 2012, and to provide for the reimbursement for services furnished to the Utilities as set forth in the foregoing budget.

David Hale, 13 Meech Avenue moved David Rose, 75 Baker Avenue seconded a motion to approve **Item 4. Motion carried.**

Mayor Galbraith read Item 5 and asked for a motion.

Item 5. To levy a tax, based on current list, sufficient when combined with the funds noted in Items 3 and 4 hereof, and other incomes to cover the appropriations approved at this meeting for the fiscal year July 1, 2011 to June 30, 2012, said tax to be collected July 1, 2011. Note: It is the opinion of the Mayor that a four point one three five (4.135) mills tax would be sufficient, when combined with funds noted in Items 3 and 4 hereof, to finance the appropriations contained in Item 2 of the Call, and said Mayor recommends a **four point one three five mills tax.**

**ANNUAL BUDGET MEETING
JUNE 6, 2011**

Lorraine Scheetz, 52 Fleming Court moved Hali Keeler, 45 Ramsdell Street seconded a motion to approve **Item 5. Motion carried.**

Mayor Galbraith read Item 6 and asked for a motion.

Item 6. To authorize the Treasurer of the City of Groton to borrow monies in anticipation of tax receipts, as required, for the fiscal year July 1, 2011 to June 30, 2012.

Keith Hedrick, 156 Shennecossett Parkway moved David Hale, 13 Meech Avenue seconded a motion to approve **Item 6. Motion carried.**

Mayor Galbraith read Item 7 and asked for a motion.

Item 7. To authorize the Mayor and Council to transfer any surplus funds from one account to another as prescribed in Article V, Section 3 of the Charter, as may be warranted in their discretion for the fiscal year July 1, 2011 to June 30, 2012, provided that such transfer of funds does not result in exceeding the total amount of the appropriations made at this meeting.

William Jervis, 75 Shennecossett Parkway moved David Hale, 13 Meech Avenue seconded a motion to approve **Item 7. Motion carried.**

Mayor Galbraith read Item 8 and asked for a motion for each.

Item 8. To approve the minutes of the following meetings:

David Hale, 13 Meech Avenue moved David Rose, 75 Baker Avenue seconded a motion to approve the City of Groton Annual Budget meeting minutes of June 7, 2010. **Motion carried.**

Shirley Dunbar-Rose, 75 Baker Avenue moved Keith Hedrick, 156 Shennecossett Parkway seconded a motion to approve the Special Freeman's meeting minutes of November 1, 2010. **Motion carried.**

Item 9. To take any action on any other business which may legally come before said meeting.

There being no other business Mayor Galbraith asked for a motion for adjournment.

II. ADJOURNMENT

David Hale, 13 Meech Avenue moved David Rose, 75 Baker Avenue seconded a motion for adjournment. **Motion carried.**

Mayor Galbraith adjourned the meeting at 7:10 p.m.

ATTEST:

APPROVED:

**Debra Patrick
City Clerk**