

**CITY OF GROTON
ANNUAL BUDGET MEETING
DRAFT MINUTES**

**MUNICIPAL BUILDING
COUNCIL CHAMBERS
JUNE 7, 2010
7:00 PM**

I. CALL MEETING TO ORDER

Mayor Popp called the meeting to order at 7:00 p.m. and presided. He was joined on the dais by City Finance Director Michael Hillsberg. There were 18 electors present.

City Clerk Debra Patrick read the call of the meeting and warning to electors.

All electors and citizens qualified to vote in the City of Groton Annual Budget Meeting are hereby notified and warned to assemble at the Annual Budget Meeting, City Municipal Building, 295 Meridian Street, Groton, Connecticut on Monday, June 7, 2010 at 7:00 p.m. prevailing time, for the purpose of acting on the following matters:

GENERAL FUND ANTICIPATED REVENUES

Property taxes (at 4.135 mills), Interest and Lien Fees	\$5,555,824
Intergovernmental Revenues	5,388,203
Licenses and Permits	434,000
Intradepartmental Revenues	3,717,670
Miscellaneous Revenues	245,500
Operating Transfers In	0
Service Charge	128,100
Utilization of Fund Balance	<u>973,606</u>
Total General Fund Anticipated Revenues	\$16,442,903

GENERAL FUND PROPOSED APPROPRIATIONS

General Government	\$1,768,348
Police Department	4,826,192
Fire Department	2,332,453
Public Works Department	3,436,870
Pollution Abatement	1,658,167
Parks and Recreation Department	1,120,792
Non-Departmental	106,305
Debt Service	1,078,776
Contingency	<u>115,000</u>
Total General Fund Appropriations	\$16,442,903

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Item 1. To authorize the Water and Electric Departments to provide, at the discretion of the Utilities Commissioners, the following free services from July 1, 2010 to June 30, 2011:

- a. Water and electricity to Fort Griswold Park and Groton Monument House - Approximately \$2,900.00.
- b. Water and electricity to Bill Memorial Library – Approximately \$7,400.00.
- c. Illumination of the United States Flag during hours of darkness at the Groton Monument – Approximately \$300.00.
- d. Water and electricity to Washington Park – Approximately \$28,000.00.
- e. Water and electricity to Avery Copp Carriage House and Museum – Approximately \$1,500.00

Lisa Luck, 368 Thames Street moved Keith Hedrick, 40 Spicer Avenue seconded a motion to approve **Item 1.**

Celeste Duffy, 216 Tyler Avenue asked if these figures in A. takes the closure of the museum and monument into consideration.

Mayor Popp said this is based on last year's figures and the rate increase is already built in as well.

Kevin Trejo, 536-L Shennecossett Road asked if B, C, D and E will be the same answer.

Mayor Popp said yes.

George Swift, 808 Eastern Point Road asked in D. if the monies received for rentals in Washington Park are part of this.

Mayor Popp said monies collected for rentals goes into the City's general fund and this is paid by the Utilities Department.

Motion carried.

Item 2. To appropriate for the fiscal year July 1, 2010 to June 30, 2011 the sum for the accounts and purposes set forth in the proposed annual budget as published in The Day on May 17, 2010 and in full on the City of Groton website at www.cityofgroton.com.

George Swift, 808 Eastern Point Road moved Janice Waller-Brett, 140 Hynes Avenue seconded a motion to approve **Item 2.**

Mayor Popp said the mill rate will remain the same with a smaller amount collected due to variations in the grand list. Budget increase is 1.9% over last year due to Highway Department increase, \$250,000.00 for paving and capital and \$50,000.00 for the engineering work to be done for the repairs on Thames Street.

Motion carried.

Item 3. To authorize the Mayor and Council to apply to the foregoing budget any excess of revenue over expenditures for the fiscal year ended June 30, 2010, and any anticipated revenues from other sources.

Celeste Duffy, 216 Tyler Avenue moved George Swift, 808 Eastern Point Road seconded a motion to approve **Item 3.**

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Kevin Trejo, 536-L Shennecossett Road asked where any excess revenue will go. Mayor Popp said it can be transferred to another account that may have gone over budget and after the audit is completed any left over can go to the undesignated fund balance.

Motion carried.

Item 4. To authorize the Water and Electric Departments to transfer to the City of Groton the sum of Three million six hundred eighty-eight thousand one hundred sixty-five dollars and no cents (\$3,688,165.00) to apply to the appropriations approved at this meeting for the fiscal year July 1, 2010 to June 30, 2011, and to provide for the reimbursement for services furnished to the Utilities as set forth in the foregoing budget.

Hali Keeler, 45 Ramsdell Street moved Keith Hedrick, 40 Spicer Avenue seconded a motion to approve **Item 4.**

Mayor Popp said there has not been an increase in the contribution from Groton Utilities for 3 years.

Motion carried.

Item 5. To levy a tax, based on current list, sufficient when combined with the funds noted in Items 3 and 4 hereof, and other incomes to cover the appropriations approved at this meeting for the fiscal year July 1, 2010 to June 30, 2011, said tax to be collected July 1, 2010. Note: It is the opinion of the Mayor that a four point one three five (4.135) mills tax would be sufficient, when combined with funds noted in Items 3 and 4 hereof, to finance the appropriations contained in Item 2 of the Call, and said Mayor recommends a **four point one three five mills tax.**

William Jervis, 75 Shennecossett Parkway moved Bruno Guilini, 899 Shennecossett Road seconded a motion to approve **Item 5. Motion carried.**

Item 6. To authorize the Treasurer of the City of Groton to borrow monies in anticipation of tax receipts, as required, for the fiscal year July 1, 2010 to June 30, 2011.

Celeste Duffy, 216 Tyler Avenue moved Keith Hedrick, 40 Spicer Avenue seconded a motion to approve **Item 6. Motion carried.**

Item 7. To authorize the Mayor and Council to transfer any surplus funds from one account to another as prescribed in Article V, Section 3 of the Charter, as may be warranted in their discretion for the fiscal year July 1, 2010 to June 30, 2011, provided that such transfer of funds does not result in exceeding the total amount of the appropriations made at this meeting.

Lisa Luck, 368 Thames Street moved Hali Keeler, 45 Ramsdell Street seconded a motion to approve **Item 7. Motion carried.**

Item 8. To approve the minutes of the following meetings:

Janet Downs, 48 Park Avenue moved Hali Keeler, 45 Ramsdell Street seconded a motion to approve the City of Groton Annual Budget meeting minutes of June 1, 2009. **Motion carried.**

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Marian Galbraith, 771 Shennecossett Road moved William Jarvis, 75 Shennecossett Parkway seconded a motion to approve the Special Freeman's meeting minutes of July 6, 2009. **Motion carried.**

Marian Galbraith, 771 Shennecossett Road moved Keith Hedrick, 40 Spicer Avenue seconded a motion to approve the Special Freeman's meeting minutes of April 19, 2010. **Motion carried.**

Item 9. To take any action on any other business which may legally come before said meeting.

There being no further action Mayor Popp called for a motion for adjournment.

II. ADJOURNMENT

Lisa Luck, 368 Thames Street moved Celeste Duffy, 216 Tyler Avenue seconded a motion to adjourn. **Motion carried.**

Mayor Popp adjourned the meeting at 7:14 p.m.

ATTEST:

APPROVED:

**Debra Patrick
City Clerk**