

**GROTON UTILITIES COMMISSION
/ WATER POLLUTION CONTROL AUTHORITY MEETING
SPECIAL MEETING MINUTES**

July 1, 2022 at 9:30 AM
Council Chambers

1. CALL TO ORDER

Chairperson Hedrick called the meeting to order at 9:32 a.m.

ROLL CALL

Present: Chairperson Mayor Keith Hedrick

Commissioners: Jeffrey Godley, George Mathanool (via Zoom), George Scully

Staff present: General Manager Planning and Projects, Bruce Kruszewski
Executive Administrator, Noemi Walencewicz
Project Manager, Joshua Rehrig
General Manager Information Technology, Sue Blanchette

2. NEW BUSINESS

- A. **GUC-WPCA 22-07-28** Consideration of and action to authorize Groton Utilities Management to proceed with a purchase not to exceed Three Hundred Fifteen Thousand Two Hundred Sixty Five Dollars and Fifty Cents (\$315,265.50) including a ten percent (10%) contingency to Dis-Tran Packaged Substations, LLC, 4725 Highway 28E, Pineville, Louisiana, for materials needed for the construction of the Buddington Substation Conversion Project to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 bond fund project, and furthermore that the city council be apprised of this action with the recommendation that it concur

Commissioner Godley moved, **Commissioner Scully** seconded that the Groton Utilities Commission / Water Pollution Control Authority approve Action Item GUC-WPCA 22-07-28.

Project Manager Rehrig stated this is for built in materials for the Buddington Substation Conversion Project. The sense of urgency is due to the 10 day quote. There will be only a handful of items left to purchase to complete this upgrade.

Commissioner Godley noted the small contingency is due to the 10 day quote.

Chairperson Hedrick stated this went as a resolution to the Committee of the Whole on Monday, June 27, 2022 and will be voted on during the Mayor and Council.

Commissioner Scully clarified that the PO is for insulators, bus connectors, miscellaneous fittings and wire. Project Manager Rehrig confirmed and noting one insulator and grates are not on this PO.

Commissioner Mathanool wanted confirmation on the timeline before price increases. Chairperson Hedrick confirmed that with today's Special Meeting the 10 day timeline will be met pending approval from Mayor and Council on July 5, 2022.

Motion Carried.

3. ADJOURNMENT

There being no further business, at 9:35 a.m., **Commissioner Godley** moved, **Commissioner Scully** seconded a motion to adjourn.

Motion Carried.

Attest:

Keith Hedrick
Chairperson