

**GROTON UTILITIES COMMISSION
/ WATER POLLUTION CONTROL AUTHORITY
REVISED AGENDA**

April 17, 2019 10:00 AM
City of Groton Municipal Building

1. **Call Meeting to Order**
 - A. **Roll Call**
2. **Approval of Minutes**
 - A. Special Meeting of April 10, 2019
 - B. Regular Meeting of March 20, 2019
3. **Approval of Treasurer's Report**
 - A. Month ending March 31, 2019
4. **Communications and Correspondence**
 - A. Letter from DEEP – Clean Water Grant Act FY 18 (March 22)
 - B. Letter from State of CT DPH 2018 Annual Watershed Sanitary Survey Report (March 22)
 - C. Letter from State of CT DPH 2019 Certified Operator Public Health Drinking Water Merit Award (March 28)
 - D. Letter from State of CT DPH 2019 Operator Public Health Drinking Water Merit Award (April 3)
5. **Public Communications**
6. **CMEEC Board of Directors' Report**
7. **Regional Water Update**
8. **Monthly Financial Highlights**
9. **Projects / Initiatives Update**
 - A. **Review of electric outage on 4/22/2019**
10. **Old Business**
 - A. **CMEEC Director Appointments**
11. **New Business**

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12. Action Items

- A. GUC-WPCA-19-4-16:** Consideration of and action to authorize Groton Utilities Management to waive the bidding requirement of Policy #1004 “Policy and Procedures Governing the Purchasing Practices of Groton Utilities” and authorize Groton Utilities Management to purchase professional services for operating system and database version upgrades from Harris Computer Systems (North|Star Utilities Solutions), 62133 Collections Center Drive, Chicago, IL 60693-0621, a sole source provider, for an amount not to exceed fifty-four thousand dollars and no cents (\$54,000.00) to be paid from funds available in the 2018-2019 IT Department approved Operations and Maintenance Budget, and furthermore that the City Council be apprised of this action with the recommendation that it concur
- B. GUC-WPCA-19-4-17:** Consideration of and action to authorize Groton Utilities Management to issue a purchase order to Service Station Equipment, Inc., 20 Murphy Road, the state preferred vendor, 20 Murphy Road, North Franklin, CT 06254, for a 3000 gallon convault above ground tank and installation to replace the existing Underground Storage Tank at the Wastewater Treatment Facility as a non-budgeted project for an amount not to exceed One Hundred Ten Thousand Dollars and No Cents (\$110,000.00) to be paid from available cash in the approved FY 2019 Sewer Budget and furthermore that the City Council be apprised of this action with the recommendation that it concur
- C. GUC-WPCA-19-4-18:** Consideration and action to authorize Groton Utilities Management to purchase maintenance on the Huber Intake Filter Screen System in the Influent Room at the Pollution Abatement Facility from Huber Technology, Inc., 9735 Net Cross Center Courte, Suite A, Huntersville, North Carolina, 28078, as a sole source provider, for an amount not to exceed the quoted amount of Twenty Thousand Two Hundred Forty Five Dollars and Eighteen Cents (\$20,245.18) as a non-budgeted repair to be paid from the Sewer Maintenance Fund in the approved FY 2019 Budget, and furthermore that the City Council be apprised of this action with the recommendation that it concur
- D. GUC-WPCA-19-4-19:** Consideration and action to authorize Groton Utilities’ Management to award the contract for the Walker Hill Road and Tollgate Road 16” Water Main Installation to B & W Paving and Landscaping, LLC, 70 Foster Road, Waterford, Connecticut based on its unit price low bid of Eight Hundred Fifty Five Thousand Eighty Dollars and No Cents (\$855,080.00) to be paid from funds in the approved 2016 Water Bond fund, and that Mayor Keith Hedrick be authorized to execute the agreement, and furthermore that the City Council be apprised of this action with recommendation that it concur

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- E. GUC-WPCA-19-4-20:** Consideration and action to authorize Groton Utilities Management to issue a purchase order to Thermo Electron North America, LLC, 5225 Verona Road, Madison, WI 53711 for one Dionex Aquion Ion Chromatography Instrument for the Groton Utilities Water Treatment Plant Lab to replace the existing one which can no longer be supported by its manufacturer for a quoted amount not to exceed Twenty Two Thousand Three Hundred Fifty Nine Dollars and No Cents (\$22,359.00) as a non-budgeted purchase to be paid from available cash in the FY 2019 Water Department Budget, and furthermore, that the City Council be apprised of this action with the recommendation that it concur
 - F. GUC-WPCA-19-4-21:** Consideration and action to approve Revisions to Policy # 1004: Policy and Procedures Governing the Purchasing Practices of Groton Utilities, and furthermore, that the City Council be apprised of this action with the recommendation that it concur
 - G. GUC-WPCA-19-4-22:** Consideration of and action to approve the Operating and Capital Budgets for the Electric Division for Fiscal Year 2019-2020 and furthermore, that the City Council be apprised of this action with the recommendation that it concur
 - H. GUC-WPCA-19-4-23:** Consideration of and action to approve the Operating and Capital Budgets for the Water Division for Fiscal Year 2019-2020 and furthermore, that the City Council be apprised of this action with the recommendation that it concur
 - I. GUC-WPCA-19-4-24:** Consideration of and action to approve the Operating and Capital Budgets for the Sewer Division for Fiscal Year 2019-2020 and furthermore, that the City Council be apprised of this action with the recommendation that it concur
- 13. Possible Executive Session**
 - 14. Training**
 - A. Training: Water Quality Manager, Stephen Dietrich - Trihalomethanes (THMs)
 - 15. Adjournment**