

BOZRAH UTILITIES COMMISSION

Minutes of Regular Meeting
January 23, 2012

1. CALL TO ORDER

Chairperson Galbraith called the meeting to order at 12:04 p.m.

ROLL CALL

Present: Chairperson Mayor Marian K. Galbraith

Commissioners: Seymour Adelman, William E. Ballinger, John Bendoraitis,
Paul A. Duarte, Bruce J. Fafard, Ralph Winslow

Excused: Edward E. DeMuzzio, Shirleyann Dunbar-Rose

Staff present: General Manager-Utility Finance David F. Collard
General Manager-Electric Herbert D. Cummings
Office Manager Mary L. Polaski
Executive Assistant Deborah J. Gaudette

2. APPROVAL OF MINUTES

Bendoraitis / Adelman that the minutes of the regular meeting of October 24, 2012 be approved as corrected. The vote on the motion was 4 ayes and 3 abstentions (Commissioners Duarte, Fafard and Winslow). Motion carried.

3. COMMUNICATIONS AND CORRESPONDENCE

Executive Assistant Gaudette passed out a folder containing multiple customer letters and notes, thanking Bozrah Light & Power for the quick response following Storm Sandy. Office Manager Polaski commented the office staff continues to receive compliments and thanks.

4. PUBLIC COMMUNICATIONS

There were no members of the public present.

5. MONTHLY FINANCIAL HIGHLIGHTS

General Manager Collard presenting the following financial highlights:

- As anticipated, the updated lower power cost projections received from CMEEC have enabled the lowering of the PPA by 2 cent from \$0.04517 to \$0.02517 effective December 1, 2012. Management anticipates this to continue through the new year.
- For the fiscal year-to-date, revenues are overall down 3%, which is undoubtedly related to the lower PPA as kWh sales are up over last year. Commercial revenues are down almost 9%, mostly related to one farm account that is in the process of removing and upgrading facilities.
- Despite the unbudgeted restoration expenses related to Storm Sandy (\$169,000), net income before the return to Groton is only 9.4% less than budget. Operating expenses are only 3.1% or \$24,500 more than budget.
- Cash in the bank is \$1.7 million. The cash flow statement indicates a \$544,000 net cash improvement for the fiscal year-to-date after plant investments of about \$79,000.

6. PROJECTS / INITIATIVES UPDATE

General Manager Collard reported that no projects were completed in last quarter. Work was focused on post-storm repairs. Upcoming projects for the year include breaker testing at the Stockhouse Road Substation, containment for the 1X transformer, and the Supervisory Control and Data Acquisition (SCADA) project.

7. **OLD BUSINESS**

There was no Old Business to report.

8. **NEW BUSINESS**

Commissioner Bendoraitis has received some public questions regarding the crews performing tree trimming. General Manager Cumming and Office Manager Polaski responded to Commissioners questions regarding the company used and how the job is invoiced. General Manager Cummings will look into the issue and report back to the Commission.

Commissioner Adelman inquired if Management has been contacted by Collins & Jewell, an industrial installation / custom fabrication company relocating from Norwich Public Utilities territory, regarding new services. General Manager Cummings stated not to his knowledge. He will contact Project Management personnel. General Manager Collard reported there were funds available in the current budget for economic development.

9. **ADJOURNMENT**

There being no further business, at 12:32 p.m., **Adelman / Winslow** that this meeting adjourn. **So voted unanimously.**

Attest:

Paul A. Duarte
Clerk