

**240. AN ORDINANCE ESTABLISHING FEES FOR BUILDING PERMITS, AN AMENDMENT TO ORDINANCE 190” (INITIALLY APPROVED APRIL 5, 2021; FINALLY APPROVED MAY 17, 2021)**

BE IT ORDAINED by the City Council of the City of Groton at a regular meeting thereof duly held on May 17, 2021:

**WHEREAS**, the State of Connecticut has adopted the Connecticut State Building Code; and

**WHEREAS**, said code proposes that the fee schedule for permits be calculated to defray municipal costs of administering the code; and

**WHEREAS**, this Ordinance was published in The Day, a newspaper having general circulation in the City of Groton on April 7, 2021 and Friday, April 8, 2021;

**THEREFORE, BE IT RESOLVED**, that the Mayor and Council finally approve “An Ordinance Establishing Fees for Building Permits, an amendment to Ordinance 190” and that this Ordinance be effective upon passage.

**BUILDING PERMIT FEES**

All building permit fees shall be based on the estimated value of construction in accordance with the current Connecticut State Building Code. The fees shall be:

First \$1,000.00	\$40.00
Each additional \$1,000.00	\$15.00

The permit fees for electrical, plumbing, mechanical, fire protection shall be calculated at the same rate as the building permit fees, except that there will not be a certificate of occupancy fee.

The fee for a demolition permit is based on the cost of demolition. The fees shall be:

First \$1,000.00	\$40.00
Each additional \$1,000.00	\$15.00

Requests for non-permit related inspections or letters of approval shall be assessed a fee of \$50 per request per building and shall be paid prior to the inspection or the issuance of the letter.

Note: An additional fee is added to cover the mandated State Education Fee. The fee will be calculated based on the amount set forth by State Statute 29-251c, as amended from time to time, at the time of application.

**CERTIFICATE OF OCCUPANCY FEES**

All building permits that require the issuance of a Certificate of Occupancy shall be assessed an additional fee of 2% of the associated building permit fee.

A Temporary Certificate of Occupancy will only be issued for commercial work at the

discretion of the Building Official. The fee for a temporary certificate of occupancy shall be 2% of the associated building permit fee and shall be in addition to the certificate of occupancy fee. Said fee shall be paid in full prior to scheduling of the inspection for a temporary certificate of occupancy.

**REFUND POLICY FOR PERMITS**

<u>Status of Application</u>	<u>Amount of Refund</u>
No Action taken on application	Total fee less \$40.00 administrative fee
Plan Review performed	75% of Total permit fee but not less than the \$40 administrative fee
Plan Review complete-permit issued	No Refund

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**WAIVER OF FEES**

No City fee shall be charged for any application as may be submitted by City agencies, boards, commissions or authorities. The Council may, by resolution, waive City fees for nonprofit organizations upon written request by the nonprofit organization.

**REVIEW AND EVALUATION**

The above fee schedule shall be reviewed and evaluated by the City Building and Zoning Official at least every five years following the effective date of the Ordinance and any future changes to the fee schedule as set forth herein shall be adopted by resolution of the City Council after receipt of recommendation of the Building and Zoning Official.

**BE IT FURTHER RESOLVED**, that the building permit fee schedule shall be reviewed and evaluated by the City Building and Zoning Official at least every five years following the effective date of the Ordinance and any future changes to the fee schedule as set forth herein shall be adopted by resolution of the City Council after receipt of recommendation of the Building and Zoning Official.