

**CITY OF GROTON
POSITION DESCRIPTION
BEACH PATROL**

Position Title: Beach Patrol
Department: Parks and Recreation
Reports To: Director of Parks and Recreation
Contract: Seasonal
Approved By: Mayor
Approval Date: February 1, 2018

SUMMARY

The Beach Patrol, under the general supervision of the Director of Parks and Recreation and/or Beach Supervisor, performs a variety of routine daily tasks including but not limited to ensuring the enforcement of beach rules and regulations, beach clean-up, securing of buildings and other related duties as required.

ESSENTIAL FUNCTIONS AND DUTIES

1. Understands and has knowledge of the rules and regulations of the beach.
2. Enforces all rules and regulations and maintains a safe environment for members of the public.
3. Ability to handle potential confrontational patrons.
4. Ability to be diplomatic when approaching patrons that are violating facility rules and regulations.
5. Notifies the Director of Parks and Recreation and/or Beach Supervisor of any safety incidents that take place on the City of Groton property while on patrol.
6. Perform cleaning tasks as assigned.
7. Perform security of all buildings at the site.
8. Promotes a professional and courteous image of the City of Groton.
9. Follows all safety rules and assists in maintaining a safe environment for members of the public.
10. Performs other related duties as assigned.

KNOWLEDGE SKILLS AND ABILITIES

Ability to develop and maintain effective relationships with co-workers and members of the general public.

Ability to understand and follow verbal and written instructions.

Knowledge of rules and regulations pertaining to the beach.

Ability to resolve problems as they arise.

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EDUCATION AND/OR EXPERIENCE

Must be 18 years of age at start of program.

High school graduate or General Equivalency Diploma (GED).

PHYSICAL DEMANDS

While performing the duties of this job description, the individual is frequently required to talk and hear; required to stand; walk; sit; use hands and fingers, reach with hands and arms and stoop. The individual may occasionally be required to lift up to ten (10) pounds.

WORK ENVIRONMENT

The work is performed outside and the individual may be exposed to the elements of weather.

WORK HOURS

The work hours for this position are 5:45 p.m. to dark, Sunday through Saturday on a rotating basis.

I have read and understand my position description.

EMPLOYEE'S SIGNATURE

DATE