



**CITY OF GROTON  
POSITION DESCRIPTION  
WATER DISTRIBUTION LEVEL I OPERATOR**



**Position Title:** Water Distribution Level I Operator  
**Department:** Utilities  
**Section:** Water Division  
**Reports to:** Water Distribution Leader or Designee  
**Union:** United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union  
**FLSA Status:** Non-Exempt  
**Approved By:** Local 9411-00/Mayor and Council  
**Approved Date:** December 12, 2016  
**Rate of Pay:** \$19.66 per hour  
**Closing Date:** 4:00 pm Friday, May 24, 2019

**SUMMARY**

The Water Distribution Level I Operator, under the direct supervision of the Water Distribution Leader or designee, has a basic working knowledge of the distribution system. The Water Distribution Level I Operator assists the Water Distribution Leader or Level III Operator.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Performs work according to applicable Federal and State safety regulations as well as Groton Utilities Safety Manual.
2. Assists with sewer mains and sewer laterals with connection to sewer mains; assists in repairing broken sewer and water pipes; unplugs stopped-up sewer mains; conducts routine checks of sewer mains.
3. Assists with installation of water mains and water services.
4. Assists in the construction of manholes.
5. Assists in cutting and chipping brush and trees.
6. Assists in the replacement of highway pavement (both temporary and permanent patch).
7. Presents a courteous and professional manner as a representative of the Department when dealing with the public.
8. Assists Water Distribution Section in installing tapping sleeves and valves under pressure and winterizing fire hydrants.
9. Performs other duties as assigned.

## **QUALIFICATIONS**

Must possess and maintain a Class B, Commercial Driver's License (CDL) (within eighteen (18) months of employment) and be able to safely operate assigned vehicles up to the limits of that license. Management reserves the right to waive this requirement for reasons such as medical or at other times when deemed appropriate and on a case by case basis.

Basic knowledge of the water distribution system.

Basic knowledge of the limits and geography of the service area.

Required: State of Connecticut, Department of Public Health Water Distribution Class I Operator's license for 24 months. Recommend: State of Connecticut, Department of Public Health Water Distribution Class I Operator's license.

Water Distribution Level 1 Operator - no license required for Start.

## **EDUCATION AND/OR EXPERIENCE**

Must be a high school graduate or equivalent. Mechanical training desired.

## **LANGUAGE SKILLS**

Ability to respond in a timely manner to common inquiries from customers, regulatory agencies or members of the business community.

Ability to maintain a sense of control under pressure of emergency conditions and be able to work in small groups where teamwork is essential in maintaining the accuracy of work.

Must be able to speak, understand and comprehend the English language.

## **MATHEMATICAL SKILLS**

Basic mathematical skills as related to the water industry.

## **REASONING ABILITY**

Must be able to read and interpret basic plans, drawings, specifications and schematics.

Ability to effectively present information to management.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Good physical health. While performing the duties of this job, the employee is frequently required to stand, walk, use hands to finger, handle or

operate objects, tools or controls, reach with hands and arms. The employee is occasionally required to sit, climb or balance, stoop, kneel, crouch or crawl, talk and/or hear. The employee must be able to lift a minimum of 50 pounds. Specific vision abilities required by this job include normal eyesight with or without glasses. The individual must be capable of long periods of sitting, standing or walking associated with office or field conditions. Must be able to work in confined areas.

### **WORK ENVIRONMENT**

The noise level in the work environment is usually moderate. The employee may be exposed to inclement weather, traffic, unsafe conditions on customer premises, open excavations, moving machinery, working in high places, explosive gas, poisonous gas, poisonous plants and/or insects while in the field.

**Full Time Employment Applications can be found on our city of Groton website:**

<http://cityofgroton.com/government-services/departments/human-resources> and submitted to the Human Resources Department via email, fax or in person.